

HAMPSHIRE COUNTY COUNCIL

Decision Report

Decision Maker:	Executive Member for Policy and Resources
Date:	9 March 2017
Title:	Corporate Procurement Contracting Activity and Approvals
Reference:	8119
Report From:	Director of Culture, Communities and Business Services

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1. Executive Summary

- 1.1. The purpose of this report is to present the relevant procurement approvals in relation to the framework agreements and contracts as listed in Appendix 1. This approval is in accordance with the County Council's Contract Standing Orders and Constitution.

2. Background

- 2.1. The County Council's Contract Standing Orders (CSO 3) requires that 'The commencement of a procurement process for a Contract is subject to the prior approval of the relevant decision maker who has the authority to give such approval under the Constitution.' This report requests approval to procure and spend for contracts that have a value, or estimated value in excess of £1 million.

3. Recommendation

- 3.1. That the Executive Member for Policy and Resources approves the procurement and spend proposal for the contracts as detailed in Appendix 1.

**CORPORATE OR LEGAL INFORMATION:
Links to the Corporate Strategy**

Hampshire safer and more secure for all:	No
Corporate Improvement plan link number (if appropriate):	
Maximising well-being:	Yes
Corporate Improvement plan link number (if appropriate):	
Enhancing our quality of place:	Yes
Corporate Improvement plan link number (if appropriate):	

Other Significant Links

Links to previous Member decisions:		
<u>Title</u>	<u>Reference</u>	<u>Date</u>
Direct links to specific legislation or Government Directives		
<u>Title</u>	<u>Date</u>	

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

Document

Location

None

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

The current Corporate Procurement Strategy aims to improve the equalities performance of external suppliers where appropriate and the Corporate Procurement Strategy has been subject to an equalities impact assessment. This report is in line with the Corporate Procurement Strategy and therefore no adverse impact has been identified.

2. Impact on Crime and Disorder:

2.1 This report does not have an impact on crime and disorder.

3. Climate Change:

The current Corporate Procurement Strategy does not have a direct impact on our carbon footprint and energy consumption, although it aims to improve the County Council's performance on sustainable procurement.

<u>Project Title</u> Brief project description (including scope of project, customer, procurement route, other relevant bodies)	Contract / framework term & Start date	Anticipated HCC value over full term	Anticipated Total Value over term (Collaborate Contracts where HCC lead)	Approval required / project update
<p>Interpretation, Translation & Transcription Services</p> <p>To appoint a single supplier to manage all, or a very large proportion, of the Councils and the Fire and Rescue Service communication support requirements.</p> <p>This will be a more efficient and co-ordinated approach to purchase arrangements delivering savings to the County Council and its partners compared to existing spend controls.</p> <p>These include:</p> <ul style="list-style-type: none"> • Face-to-face interpretation services – verbal • Face-to-face interpretation services – non-verbal • Telephone interpretation services • Video interpretation services – verbal • Video interpretation services – non-verbal • Translation, transcription and additional services <p>This services will ensure support to Central Government requirements, which include:</p> <ul style="list-style-type: none"> • The National Transfer Scheme • Children at Risk Resettlement Scheme <p>The supplier will be appointed via a mini-competition from ESPO's Interpretation, Translation & Transcription Services Framework. This takes advantage of an existing framework arrangement and avoids the full cost of tendering for the Council and its partners.</p>	<p>4 year single supplier contract commencing Summer 2017</p>	<p>£6m</p>	<p>£7m</p>	<p>Authority to procure and authority to spend</p>